

# **LOUISIANA SALES AND USE TAX COMMISSION FOR REMOTE SELLERS**

## **DRAFT Minutes of July 16, 2026 Meeting**

- I. Call to Order/Roll Call** - The meeting of the Louisiana Sales and Use Tax Commission for Remote Sellers was called to order at 11:31 AM by Chairman McManus. A quorum was established with eight members in attendance. Members present were:

1. Shawn McManus (LULSTB)
2. Kressynda Krennerich (LULSTB)
3. Betty Jo Bourgeois (LULSTB)
4. Amanda Granier (LULSTB)
5. Secretary Jarrod Coniglio (LDR)
6. Andrew Perilloux (LDR)
7. Brandea Averett (LDR)
8. Catherine Logan (LDR)

**II. Election of Chairman and Vice Chairman**

- Ms. Logan nominated Ms. Averett as Chairperson of the Louisiana Remote Sellers Commission and Mr. Coniglio seconded the nomination. No other nominations were made. After nominations were closed and Ms. Averett accepted the nomination, the nomination was unanimously approved by the members present.
- Ms. Krennerich nominated Shawn McManus as Vice Chairman of the Louisiana Remote Sellers Commission and Ms. Bourgeois seconded the nomination. After nominations were closed and Mr. McManus accepted the nomination, the nomination was unanimously approved by the members present.

**III. Approval of Meeting Minutes from May 14, 2026**

- A motion was made by Ms. Logan to approve the meeting minutes from the meeting held on May 14, 2026 and seconded by Ms. Bourgeois. Following a vote and a call for public discussion, the minutes were approved unanimously by the members present.

**IV. Report From Executive Director**

**A. Distribution Report**

- Ms. Roberie reported that the occupancy tax distribution for May 2026, which includes tax receipts collected in June and distributed in July, totaled \$4,158,202.47. She noted that \$2.4 million was distributed to local entities, and the state distributions are anticipated to be finalized by early next week. The Commission processed 8 returns for this period and had 9 open accounts as of July 14, 2026.

- Ms. Roberie reported that the sales tax distribution for April 2026, which includes tax receipts collected in May and distributed in June, totaled \$78,434,795.93. Ms. Roberie reported that the sales tax distribution for May 2026, which includes tax receipts collected in June and distributed in July, totaled \$78,428,734.05. This represents a 20% increase compared to May 2025. She further reported that the Commission had 14,497 open accounts as of the end of June.

#### **B. Budget**

- Ms. Roberie presented an updated financial report as of July 15, 2026 showing the Commission has expended \$1,971,748.25 in administrative expenses to date and continues to operate under budget.

#### **C. Other Updates/Information**

- Ms. Roberie provided an update on hiring plans including upcoming interviews for the Tax Specialists and Accountant positions, with additional roles to be posted.
- Ms. Roberie discussed the ongoing process of opening bank accounts for applications and transitioning accounts from the Louisiana Department of Revenue to the Commission.
- Ms. Roberie provided an update on the status of the software contract amendment, which remains pending approval with the Office of Technology Services. She noted that agreement has been reached on service-level standards and time-based penalties, and that work is underway on a new contract structured as a one-year term with a two-year renewal option.

### **V. Discussion/Action Items**

#### **A. Extension of Financial Services Contract**

- Ms. Roberie proposed an extension of the financial services contract from September 1, 2026 through August 31, 2027 plus an additional \$195,000. She noted that the contract covers bank reconciliation, AFR preparation, and bookkeeping services, and confirmed that no services would be reduced.
- Ms. Krennerich made a motion to extend the financial services contract for one year and to add an additional \$195,000. Mr. Perilloux seconded the motion. Following a call for public discussion and a vote, the motion was unanimously approved by the members present.

### **VI. Other Business**

- No other business.

**VII. Adjournment**

- With a motion by Ms. Logan and a second by Mr. Perilloux, Chairperson Averett declared the meeting adjourned at approximately 1:58 PM.

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